

# MOUNT CARMEL PU COLLEGE

The following are the steps required for the Student to get an

## **Eligibility Certificate.**

1. Click the link provided for **“Eligibility Certificate”** on our college website ([www.mcpuc.edu.in](http://www.mcpuc.edu.in))
2. Click on **APPLY**
3. Select **STUDENT TYPE**.  
Under Student Type select
  - Indian
    - a) **ICSE students studied in Bangalore and other states.**
    - b) **CBSE students studied in Bangalore and other states.**
    - c) **Students from other boards & other states.**
4. Enter candidate details and click on save and continue.
5. Enter the OTP for the data to be saved.
6. Upload the following documents as mentioned below :
  - 1) **ICSE Students:-**
    - Marks Card.
    - Migration Certificate.
    - Transfer Certificate.
    - Bonafide or Study Certificate.
  - 2) **CBSE Students:-**
    - ❖ Marks Card.
    - ❖ Migration certificate.  
[NOTE: Download from Digi Locker & has to be signed and sealed by the Principal]
    - ❖ Transfer Certificate.
    - ❖ Bonafide or Study Certificate.
7. All the necessary documents should be uploaded by the student before the payment is made, after which the student will receive the **Unique Id**.
8. Fees once paid towards the **“Eligibility Certificate”** will not be refunded.

09. Students have to complete the above process at the earliest, as the portal may not be opened for many days.
10. You are given only provisional admission to I PUC. Once the **Unique ID** is generated, you have to submit the same at the college office immediately.

**Time for submitting the documents:**

(12pm – 12:20pm or after class hours. Parents can also submit the same during college office working hours: 9am – 1pm ; 2pm – 4pm on weekdays and 9am – 12:30pm on Saturdays)

- ❖ With this Unique ID, the admin staff will check the authenticity of the documents you have uploaded. Only if all documents are found correct, your admission to I PU will be confirmed.

**Note:** A copy of the payment Challan, Fee Card and a screen shot of the **Unique ID** message received. (**For Example: Eligibility Certificate Number: DPTPUACAXXXXXX**) should be submitted to the college office.